

Government of West Bengal  
**Education Directorate**  
Bikash Bhavan, Salt Lake Kolkata – 91.

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No – ED-394/2013

Date – 13/06/2013

From : The Director of Public Instruction, Government of West Bengal

To : The Principals/Teachers-in-charge/Presidents of the GB/The Administrators  
of All State Aided Non-Government Colleges

It is hereby requested to submit the particulars of the approved PTTs & CWTTs in the filled-in format (annexed) to enable speedy and smooth release of the remuneration of the concerned teachers for the financial year 2013-2014 onwards. The format is to be submitted to the Directorate within 15/07/2013 positively in both hard and soft copies so that the claims for the next quarter(s) may be processed smoothly. The Governing Body resolution for the slab change (if any) is also to be submitted along with next claims positively. Copy(s) of original approval order of both PTTs & CWTTs is(are) to be enclosed with the format. Concerned Principal/Teacher-in Charge is to certify that the annexed PTTs & CWTTs are Govt. approved serving PTTs & CWTTs for the academic session 2013-2014. This may be treated as urgent.

Sd/-  
[ DR. D. R. MANDAL ]  
*Director of Public Instruction*  
Government of West Bengal